

# **MINUTES OF THE MEETING OF THE SHARED ICT AND DIGITAL SERVICE JOINT COMMITTEE HELD ON MONDAY, 30TH OCTOBER, 2017 7.30pm**

## **3. SHARED ICT JOINT SUB COMMITTEE - 30 OCTOBER 2017**

### **SHARED ICT AND DIGITAL SERVICE JOINT COMMITTEE**

**MONDAY, 30TH OCTOBER, 2017**

#### **DECISION SHEET (Issued on 1 November 2017)**

These decisions will be implemented on the expiry of five working days, unless there is a call-in of any of the decisions to the appropriate Scrutiny Committee.

In the London Borough of Camden, a valid request for call-in must be submitted within five working days of the decision being published (for details on how to do this please contact Gianni Franchi on 020 7974 1914).

In the London Borough of Haringey, a valid request for call-in must be received by the Democratic Services Manager by 10am on the fifth day after publication of the decision (for details on how to do this please contact Felicity Foley on 020 8489 2919).

In the London Borough of Islington, a valid request for call-in must be received by the Proper Officer within three days of publication of the decision (for details on how to do this please contact Philippa Green on 020 7527 3184).

Please note that this decision sheet is not the official record of the meeting. The decision sheet is an early note of the decisions that were made that we publish to help the call-in process. Once the minutes are published, the decision sheet is no longer available. The minutes are the official record of the meeting and of the decisions taken. They will be issued shortly. The Joint Committee will be asked to confirm that the minutes are correct at the next available Joint Committee meeting.

### **PART 1**

#### **1. APPOINTMENT OF CHAIR FOR THE MEETING**

#### **RESOLVED –**

THAT Councillor Richard Olszewski be appointed as Chair for the duration of the meeting.

#### **2. APOLOGIES**

There were no apologies.

**3. DECLARATIONS BY MEMBERS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA**

There were no declarations of interest.

**4. DEPUTATIONS**

There were no deputations.

**5. ANNOUNCEMENTS**

**Withdrawn Item**

The Chair announced that *Item 10: Review of Adult Social Care and Children's Services Case Management System Provision* had been withdrawn from the agenda.

**6. NOTIFICATION OF ANY ITEMS OF BUSINESS THAT THE CHAIR DECIDES TO TAKE AS URGENT**

There was no urgent business.

**7. MINUTES**

**RESOLVED –**

THAT the minutes of the meeting held on 19 June 2017 be approved and signed as a correct record.

**8. \*SHARED DIGITAL GOVERNANCE MODEL REVIEW**

**RESOLVED –**

That the Shared Digital Joint Committee agreed and recommended to the Cabinets/ Executive of Islington, Haringey and Camden that:

1. The Cabinet/ Executives note the options set out in the detailed 'Shared Digital Governance Model Options' report at Appendix 1 prepared by Activist Group following extensive work since March 2017 with Councillors and senior officers.
2. The Cabinet/ Executives approve the adoption of the governance model for the Shared Digital Service set out as Option 1 (a 'lean' Joint Committee model in paragraphs **Error! Reference source not found.**, **Error! Reference source not found.**, **Error! Reference source not found.** – **Error! Reference source not found.**, **Error! Reference source not found.** of this report and paragraphs 4.5 – 4.9 of Appendix 1) based on the outcomes framework at Table 2.4, paragraph 2.26 of Appendix 1 with a planned service commencement date of {to be confirmed before submission to Cabinet/ Executives}.

3. The Cabinet/ Executives approve Camden as the host Council and agree to the proposed staffing arrangements set out in section **Error! Reference source not found.** of this report.
4. The Executive/ Cabinets of Islington and Haringey delegate to Camden (as the primary host authority in the Shared Service) the delivery of ICT services to include employing staff, managing the service, financial management and making day to day decisions.
5. The Executive/ Cabinets agree the Joint Committee be reconstituted to reflect the new governance model at 2 above.
6. The Executive/ Cabinets agree the Joint Committee will consist of two elected members from each Council.
7. The Executive/ Cabinets approve the creation of a Strategy and Portfolio Management Board, accountable to the Joint Committee, to manage the service, with an appointed Director from each Council amongst other key members of staff to be appointed from each Council and the Chief Digital Information Officer (or suitable alternative).
8. The Executive/ Cabinets make arrangements to delegate to relevant officers, on advice from their respective Borough Solicitors or equivalent, to take the necessary steps to put the above arrangements into effect including but not limited to finalising the terms of the inter-authority agreement and any changes to it and for the operation of the 3 way Shared Digital Service.

**Reasons:** For the reasons set out in the report and above

#### **9. \*SHARED DIGITAL STRATEGY - REVIEWING THE DRAFT**

#### **RESOLVED –**

That the Shared Digital Joint Committee:

1. Commented on the key points proposed, direction, and content of the draft shared digital Strategy and provided recommendations for the final version that will be brought to the Committee for approval in February 2018.
2. Provided feedback on the next phase of the strategy, including the Joint Committee's views on what type of stakeholders they feel are key engagement priorities to make sure the strategy's message is sound and right.

**Reasons:** For the reasons set out in the report and above

#### **10. \*REVIEW OF ADULT SOCIAL CARE AND CHILDREN'S SERVICES CASE MANAGEMENT SYSTEM PROVISION**

This item was withdrawn from the agenda

## **11. \*NETWORK SERVICE TRANSFORMATION**

### **RESOLVED –**

- a) THAT the strategy for the Councils to share their wide area networks in a single (securely segmented) wide area network provided by a single supplier be approved.
- b) THAT the procurement strategy to go to market via a CCS framework for a managed WAN service via RM1045 be approved.
- c) That the Committee noted the contract award for the procurement would come to the Shared Digital Joint Committee in February 2018 for approval.

**Reasons:** For the reasons set out in the report and above

## **12. SHARED DIGITAL FINANCIAL UPDATE**

### **RESOLVED –**

1. THAT the overall budget position for Shared Digital for 2017/18 and the projected outturn be noted.
2. THAT the proposals for the budget build for Shared Digital for the next financial year 2018/19 be noted.
3. THAT the annual budget-to-actual true-up process be noted.

**Reasons:** For the reasons set out in the report and above

## **13. APPOINTMENT OF CHAIR FOR CALENDAR YEAR**

### **RESOLVED –**

THAT Councillor Jason Arthur be appointed as Chair for one calendar year upon the close of the meeting.

## **14. ANY OTHER BUSINESS THAT THE CHAIR DECIDES TO TAKE AS URGENT**

There was no urgent business.

**Contact Officer:**

**Telephone No:** Error! Unknown document property name.

**E-Mail:**

**Decision Sheet ends**

CHAIR:

Signed by Chair .....

Date .....